

**STAFF ASSOCIATION MEETING MINUTES**  
**February 16, 2007**

**PRESENT**

Jean-Paul Beauchemin, Elinor Cherry, Judy Chestnut, Nancy Clubb, Barbara Dessureau, Lynn Galvin, Evelyne Haldimann, Chiara Leone, Ellen Levasseur, Louise Melanson, Lisa Parker, Jason Pomposelli, Jennifer Sanborn, Sharon Scorso, Marcia Suess, Bonny Stoecklin, Linda Zigmont

**PRESIDENT REPORT**

Jason Pomposelli opened the meeting at 1:07 p.m.

**JANUARY MINUTES:**

Minutes approved with two amendments to be made. Jason Pomposelli's name wasn't spelled correctly in the list of attendees and the second date for the sale of tickets for Founders' Day is now Monday, February 19<sup>th</sup> instead of Tuesday as originally planned. The time remains the same.

**GUEST SPEAKER**

No guest speaker this month as we had lots to cover

**COMMITTEE UPDATES**  
**NOMINATING COMMITTEE**

J.P. Beauchemin, chairman of the committee, introduced candidates and then much discussion ensued with regards to the fact that some candidates were nominated for, and accepted, multiple positions. The ballot will be amended to add everyone to the ballot that agreed to their nomination and a note instructing those voting to only vote for a person once throughout the ballot.

**BAT**

No representative at this time – no report

**BTF**

No meeting prior to ours, meeting is scheduled for next week

**TPC**

T-Rec proposals were approved recently from those submitted by the November 15, 2006 deadline. The process was explained, for those not familiar, that monies collected by student tech fee goes into a fund. Proposals are submitted and those approved are the ones where the committee feels the most number of students will benefit.

**TREASURER'S REPORT**

As of January 10 the balance was \$2766.79. We had a \$20.00 credit. Ending balance as of February 16, 2007 is \$2786.79.

**OLD BUSINESS**

Changes to the By-Laws and Constitution were voted on and accepted as revised. Lynn Galvin motioned to accept all changes to both the Constitution and the By-Laws. Bonny Stoecklin seconded the motion.

BAT position. There had been three names to be voted on, but one withdrew theirs. Sharon Scorso and Evelyne Haldimann were the only two names on the list and both will be sent by Jason to the President for him to pick the new SA representative.

It was brought up again that we should address the issue of staff having to notify their supervisor when they go on an internal interview. Lynn Galvin and Louise Melanson had taken on the task of reviewing local schools (St. Joseph's & Trinity) to investigate their policy on the issue. These and others cross the country all indicate no need for notification to direct supervisor on interview, and do so in a positive light. They indicate that upon "an imminent decision to hire" the employee then needs to notify their supervisor. This is the paragraph that was drawn up by Lynn & Louise:

*Employees may apply for any position listed at the University. You are encouraged, but not required, to discuss your intentions with your supervisor. (It should be recognized that confidentiality is not always possible in an open selection process.) If you accept an interview with a hiring manager, you must schedule your interview at an acceptable time that does not disrupt work within the department. If you opt not to notify your supervisor of your intentions, you must use personal time to attend the interview. Once a hiring decision is imminent in your favor, your supervisor must be notified.*

Jason will bring this to Charles Condon for review of verbiage.

The vacation policy and how it is determined was also revisited, however the BTF did not have a meeting prior to ours, they are due to meet next week and the topic will be covered then.

### **Founders' Day**

Sharon Scorso updated us briefly on the events of the day. Events begin at 5pm in GSU with a reception, some entertainment, story/timeline, music/dancing from Hartt coordinated by Chiara, a comedy show "fly by night" by CAT/SGA and then shuttles available to bring people to and then back from the game. Gifts during halftime. After the game RHA has a dessert social planned.

### **Community Day**

Still to be discussed, possibly balloons again – we have plenty, would need helium.

### **NEW BUSINESS**

Chiara Leone brought up Daffodil Sale. She's waiting for the flyers to come and is in the process of assimilating packages to be given to the building reps for sale. We must hand in money for orders by March 2<sup>nd</sup> and delivery of flowers is March 22<sup>nd</sup>.

**New old business:** Building reps names went into a "pool" to pick out the winner for the most new members brought in. This year's winner: Lisa Parker.