

**UNIVERSITY OF HARTFORD
STUDENT EVENT TASK FORCE
STUDENT EVENT & SPECIAL EVENTS
COMMITTEE**

ENHANCED SECURITY POLICY

Appropriate security staff must be hired at the host's expense and metal detectors must be used for admittance to an event under the following conditions:

- When off campus advertising invites non-U of H students to attend. Advertising includes but is not limited to, flyers, newspaper ads, radio and television commercials, and off campus web sites. Decisions made for exemption are at the joint discretion of the Director of Public Safety and Director of Student Centers and Activities.
- When safety and security are concerns.
- When it is estimated that the event will have more than 150 guests in attendance (based on past event attendance).
- When off-campus groups are utilizing university facilities, they must also employ University Security Staff. The group will be billed for these expenses.

Sponsoring student organization must have a University professional staff or faculty member present to supervise the entire event (event preparation, duration of event and clean up) with student event leaders.

Events requiring enhanced security are held only in Gengras Student Union Café, meeting room suites, Konover Campus Center-Great Room, and the University Commons Café.

All participants needing to re-enter the event will have to pass through security before being readmitted.