



UNIVERSITY OF HARTFORD

Office of Residential Life Summer Housing Supervisor Form Summer Term 2009

Office of Residential Life
200 Bloomfield Avenue
West Hartford, CT 06117
860.768.7792 (Fax) 860.768.7902
reslife@hartford.edu
<http://www.hartford.edu/reslife>

Supervisor's Name: _____ Department: _____ Phone Number: _____

University of Hartford Email Address: _____@hartford.edu

Only students taking summer classes or working for the University are permitted to reside in summer housing. Please list each student who will be employed by your department and work directly under your supervision.

Name	ID #	Position/Responsibilities	Dates of Employment (from – to)	Hours per week
1 _____	_____	_____	_____	_____
2 _____	_____	_____	_____	_____
3 _____	_____	_____	_____	_____
4 _____	_____	_____	_____	_____
5 _____	_____	_____	_____	_____
6 _____	_____	_____	_____	_____
7 _____	_____	_____	_____	_____
8 _____	_____	_____	_____	_____
9 _____	_____	_____	_____	_____
10 _____	_____	_____	_____	_____

*Please note, this form does not take the place of the Summer Housing Application. Students wishing to live in summer housing must complete a Summer Housing Application and pay the \$100 deposit in order to be assigned summer housing by the Office of Residential Life. Students will be billed for summer housing beginning the day they pick up their keys and the check-in agreement is signed and ending the day their keys are handed in to an ORL staff member and the checkout form is completed.

- Sessions: Mayterm from May 20, 2009 – June 5, 2009(3 weeks)
 Session 1 from May 20, 2009 – July 1, 2009(6 weeks)
 Or Session 1 from May 20, 2009 – July 16, 2009(8 weeks)
 Session 2 from July 6, 2009 – August 14, 2009(6 weeks)
 BOTH Session 1 & 2 from May 20, 2009 – August 14, 2009(13 weeks)
 Physical Therapy June 2, 2009 – August 14, 2009(10 weeks)

OFFICE USE ONLY:

Date Received: _____