

Your MTC department and how we can help you succeed at CETA

We offer years of industrial, professional, and academic experience so we can help you in several areas of your studies. Please feel free to ask us for assistance in any subject area listed below and we do have knowledge of topics not listed so give us a try in those areas as well.

Faculty Name, Email	Office #, Extension	Courses Taught	Areas of Expertise
Prof. McCleary, chair bmcclary@hartford.edu	UT302I 4265	EN 111 EN 241 EN 481 ET 111	Writing Help Desk. Years of teaching ESL writing. Years of teaching expository composition and research methods to all majors Technical Communications
Prof. Grant lygrant@hartford.edu	UT302J 5482	MTH 112 MTH 122 MTH 232 MTH 241 MTH 352	M, MTH, Programming (JavaScript, Java, C++, C#, MathLab, MathCAD, Maple, Mathematica), Statistics (SASS, SPSS), Process controls
Prof. Segal nsegal@hartford.edu	UT302A 4480	EN 111 EN 241 EN 481 ET 111	Writing Help Desk Technical writing Copyediting and proofreading Résumés and cover letters Coaching presentation skills Technical Communications
Prof. Townsend ltownsend@hartford.edu	UT 236 4763	MTH 112 MTH 122 MTH 232 MTH 241 MTH 352 ES 591 (optics)	M, MTH, PHY, Excel, TI-89, Programming (VB, VBA, Fortran, OOP), Statics, Dynamics, EM waves, Laser and Optical design/analysis/simulation

The Writing Help Desk

Contact Professors McCleary or Segal for an appointment. They would be happy to help you with your presentation and writings skills.

Sentence structure and paragraph building
Subject-verb agreement and pronoun reference
Introductions and conclusions
Document formats, including lab reports
Grad school application letters of purpose
ESL
Writing under pressure

Punctuation and spelling
Word choice
Logic in writing
Proofreading
Writing research papers
Graphics in text
Résumés and cover letters