

**The Constitution
of
The Interfraternity Council
at the
University of Hartford**

PREAMBLE

We the member bodies of the Interfraternity Council, recognizing and accepting our responsibility to our University as its students and to ourselves as the brothers of our fraternal brotherhoods, establish this Constitution in order to promote growth and cooperation between the University of Hartford and her Men's Social and Cultural Fraternities.

Article I Name and Purpose

Section 1. Name

- A. This organization shall be known as "The Interfraternity Council (IFC) at the University of Hartford"

Section 2. Purpose

- A. The purpose of this organization is to:
 1. Promote the intellectual, social and fraternal interests of the social fraternal interests of the social fraternities at the University of Hartford.
 2. Nurture, promote and maintain the positive cooperation between these social fraternities, the University of Hartford and the surrounding community.
 3. Commit to raising academic standards of Fraternity men
 4. Act in accordance with National Interfraternity Conference recommendations

Article II Membership

Section 1. Composition

- A. The IFC shall be composed of and limited to the national fraternities of social standing chartered at the University of Hartford as now recognized, and other such fraternities of social standing may petition the IFC and our admitted membership.
 1. The IFC is comprised of these 6 member fraternities:
 - Alpha Sigma Phi
 - Delta Sigma Phi
 - Sigma Alpha Epsilon

Sigma Nu
Tau Epsilon Phi
Theta Chi
Phi Delta Theta

Section 2. Membership

- A. Acceptance of Petition by the member fraternities of the council is necessary for the IFC President to formally extend an offer of membership to a petitioning organization, as stated in Article X.
- B. Each fraternity shall be represented by two delegates. One delegate shall be the president of his chapter. The other representative is the decision of the chapter.
 - 1. In the event that the President of the chapter is unable to be in regular attendance, the chapter shall formally appoint an alternative representative to serve in his place. An IFC officer shall not serve as the representative of his member chapter.
- C. Chapters Advisors are entitled to serve, participate and address any of the happenings of the Council, as they may deem necessary.

ARTICLE III **Voting Privileges**

Section 1. Voting

- A. A simple majority of members eligible to vote shall be necessary to pass a motion, unless otherwise stated in the Constitution.
- B. Each fraternity is entitled to one vote.
- C. Chapter Advisors can participate in all discussions but can not be a voting member of the IFC.
- D. All elected members of the IFC Executive Board have the privilege to one vote, with the exception of the IFC President. He can only vote in the event of a tie, as stated in Robert's Rules of Order.
- E. Voting privileges will be revoked for the remainder of the semester if a chapter accumulates two absences from meetings.

ARTICLE IV **Nominations and Elections of IFC Officers**

Section 1. Definition

- A. Officers of the IFC shall consist of an elected President, Vice President Activities, Vice President Membership, Vice President of Public Relations, VP Communications, VP Finance

Section 2. Nomination Process:

A. Qualifications for Nomination shall be:

1. Previous experience on any governing board
2. Minimum attendance of two IFC meetings
3. Be in good standing with the University of Hartford, IFC and respective fraternity.
4. Have at least a 2.25 cumulative grade point average
5. In order gain recognition as a nominee, the respective candidate must submit as application, to the current Executive Board.

Section 3. Application Process

1. The application must contain, but is not limited to the following components
 - a. A list of positions the candidate is seeking in ranking order
 - b. G.P.A
 - c. Past positions held
 - d. Reason for seeking a positions
 - e. Election Platform
 2. The current Executive Board shall determine the application.
- B. Upon completion of the application, and verification of all requirements the candidate is declared nominated for election.
- C. All applications must be received by the deadline set down by the Executive Board.

Section 4. Interview Process

1. Each candidate will be allowed to give a summary of their qualifications, this will be the beginning of the interview process.
2. A question and answer session between the candidate and presidents round table will follow concluding the interview process.
3. The order of the interviewing process will be done in alphabetical order of the applications received.
4. The order of election shall be as follows:
 1. President
 2. Vice President of Activities
 3. Vice President of Membership
 4. Vice President of Finance
 5. Vice President of Communications
 6. Vice President of Public Relations

Section 5. Discussion Process

1. Following each question and answer session, discussion will begin on the candidate. Three pro's and three con's may be said about each candidate. If the President feels that discussion should be extended, he reserves the right to do so.
2. No candidates are present during the discussion.

Section 6. Election Process

1. Candidates will be elected by majority vote of the council.
2. In the event that no candidate receives a majority vote, the two candidates receiving the lowest number of votes will be removed, and another vote taken.
 - In the event of only a 3 candidate race, the candidate receiving the lowest number of votes will be removed, and another vote taken with the 2 remaining.
3. No fraternity shall have more than two members serving on the council at one time.

ARTICLE V

Duties and Responsibilities of Officers

Section 1. The President

- A. Shall be the presiding officer at all meetings
- B. Shall call all meetings of the Council and Executive Board.
- C. Shall have the power to call any non-scheduled mandatory meetings, in the event that he believes a situation has warranted such a meeting, provided a full 24-hour notice is provided to all chapters and IFC Officers beforehand.
- D. Shall be the ex-officio member of all committees.
- E. He shall have the power to veto any and all legislation passed by the Council (A two-thirds vote of the Council is necessary to override a presidential Veto)
- F. Shall serve as the primary and official representative of the Council on all Council matters and related affairs. Likewise, he shall be responsible for the functional maintenance of positive working relationships with university officials and fellow student organizations.
- G. Shall have the power, with the advice of the Executive Board, to appoint and remove all committees and chairmen, except those which are elected under the Constitution.
- H. Shall vote in the Council or Executive Board meetings only in the case of a tie.
- I. Shall deliver a weekly oral report at all Council meetings.
- J. Shall contribute a minimum of 5 scheduled office hours per week in the Greek Office.
- K. The President shall be bound to uphold and enforce the Constitution of the Interfraternity Council.
- L. Shall attend all Student Government Association Meetings.
- M. Shall be the liason between the IFC and SGA.

Section 2. The Vice- President Activities

- A. Shall be responsible for the execution of the duties and responsibilities of the President in his absence.
- B. Shall be directly responsible for the coordination of any Interfraternity Council special committee undertakings, as directed to him by the president.
- C. Shall be responsible for leadership transition that occurs each spring semester.
- D. Shall be directly in charge of all chairmen and the coordination of all standing IFC committees. As a member of the Executive Board, he shall be held responsible for the knowledgeable representation of the standing committees at the Executive Board meeting, if the committee chairman is not in attendance.
- E. Shall contribute a minimum of 1 scheduled office hour per week in the Greek Life Office.
- F. Shall be bound to uphold and enforce the Constitution of the Interfraternity Council.
- G. Shall perform all duties assigned to him by the President of the IFC.
- H. Shall set up, in coordination with the Panhellenic Vice President of Activities, Powderpuff Football, The Greek Auction, Greek Week, and any other events beneficial to Greek Life.

Section 3. The Vice President: Membership

- A. Shall plan and direct the recruitment program for the social fraternities at the University of Hartford.
- B. Shall enforce all recruitment policies and make sure all fraternities are abiding by the policies as stated.
- C. Shall be the Master of Ceremonies at all Recruitment Events (such as Information Night, etc).
- D. Shall give a weekly report at the IFC meeting.
- E. Hold recruitment roundtables.
- F. Is responsible for the running of J-IFC
- G. Shall contribute a minimum of 1 hour in the Greek Office for IFC work.
- H. Shall be bound to uphold and enforce the Constitution of the Interfraternity Council.
- I. Shall perform all duties assigned to him by the President of the IFC.

Section 4. The Vice President: Public Relations

- A. Shall be responsible for the positive promotion of the Greek Community.
- B. Shall work in conjunction with the Panhellenic Public Relations Coordinator to publish the Greek Newsletter once a semester, and any other publications
- C. Take responsibility, along with the Panhellenic VP-PR to update the Greek board in Gengras

- D. Shall work in conjunction with the VP of Membership to promote all Recruitment events.
- E. Shall contribute a minimum of 1 hour a week in the Greek Office for IFC work.
- F. Shall be responsible for the advertisement of all IFC sponsored events.
 - 1. Empowered to utilize official chapter delegates in all efforts in accordance with Article 7 Section 3,A.
- G. Shall be bound to uphold and enforce the Constitution of the Interfraternity Council.
- H. Shall perform all duties assigned to him by the President of the IFC.

Section 6. VP Communications

- A. Shall be responsible for the organized, permanent, and accurate recording of all IFC meeting's attendance and minutes.
- B. Shall be responsible for the preservation of the IFC Constitution, as well as an accurate record of all amendments and repeals made to this document.
- C. Shall be responsible for giving a copy of the IFC Constitution to all chapters and officers of the Council following the opening of the first meeting of the academic year.
- D. Shall make available to all Council and Executive Board meetings Robert's Rules of Order and the Constitution.
- E. Shall be responsible to attend to the correspondence of the IFC as directed by the President, and to notify all Council members and officers of IFC meetings.
- F. Shall prepare the weekly IFC Minutes to present to the President for final approval.
- G. He will also work in conjunction with the Public Relations Committees of both Panhel and IFC toward the publication of The GREEK Newsletter and any other Publications.
- H. Shall contribute a minimum of 1 hour in the Greek Office for IFC work.
- I. Shall be bound to uphold and enforce the Constitution of the Interfraternity Council.
- J. Shall perform all duties assigned to him by the President of the IFC.

Section 7. VP Finance

- A. Shall be responsible for the preparation of the annual budget proposal for consideration by the Council at the beginning of the Fall semester (to be passed by a majority vote).
- B. Shall maintain an accurate account of all-financial records and cash flows. He shall maintain the IFC funds with the use of the University accounts system. Will be responsible for transactions and billings, with the approval of the Greek Advisor.
- C. Shall report the financial status of the IFC at the weekly meetings.
- D. Shall collect and disburse IFC funds as directed by the Council and the Executive Board.
- E. Shall contribute a minimum of one hour in the Greek Office for IFC work.

- F. Shall be bound to uphold and to enforce the Constitution of the Interfraternity Council.
- G. Shall perform all duties assigned to him by the President of the IFC.

Section 8. Philanthropy Chairman

- A. Shall serve directly under the Vice President of Public Relations, with nominations taking place, and a member being approved by the full Council.
- B. Shall set up philanthropic events for the IFC and Panhellenic Councils
- C. Shall gather information about events already in place, and disperse information to the chapters.
- D. Shall keep records of chapter attendance at philanthropic events to ensure that all chapters do their part.

ARTICLE VI

Resignation and Impeachment

Section 1. Executive Power

- A. The Executive Board of the Interfraternity Council has the power to remove any IFC officer from his position if the officer is not fulfilling his responsibilities. If the officer wishes to appeal this decision, the matter will be referred to the IFC Judicial Board.
- B. The executive Board shall be empowered to remove an officer not upholding his duties as set forth in the Constitution.
- C. The officer under allegation has the right to appeal
 - 1. If officer continues with appeal the matter is referred to the Judicial Board as stated in Article XIV.

Section 2. Resignation

- A. In the event of a resignation or permanent removal of the President, the Vice-President shall absorb the responsibilities of the President's office until a new President is elected, as stated in Article VI, Section 3. In the event of a resignation of any other offices of the Council, the President shall be empowered of any other offices of the Council, the President shall be empowered to appoint a temporary assistant, without Council confirmation, until a new election is held in accordance with Article VI, Section 3.

Section 3. Impeachment

- A. The Council has the right to impeach or put to trial any Officer of the IFC that is suspected of malfeasance in office. Impeachment and trial shall be conducted in the procedures prescribed in Robert's Rules of Order, Newly Revised.

Section 4. Filing of Vacant Offices

- A. Nominations for any office left vacant due to resignation or disqualification shall be made at the first regular or special meeting after the officer has taken the action presenting the vacancy. Voting will not take place earlier than the next regular or special meeting following nominations with a reasonable amount of time given for the candidate presentation portion of

the formal electoral process.

- B. Elections shall be held following the same guidelines as the normal board

Article VII

Duties and Responsibilities of the IFC Advisor and Representatives

Section 1. The Council Advisor

- A. Shall be designated by the University and shall serve to the best of his/her abilities until the University has appointed a successor.
- B. Shall advise the officers, the committees, and the Council on matters of legitimate interest and concern to the IFC
- C. Shall maintain communication and relationship with fraternity student leaders, as well as National and local officers. He/she shall also assist in the development growth, and maintenance of communications and relations with the University Faculty and Administration, and other organizations on the University campus.
- D. Shall be encouraged to participate in the discussions of the Council as its open meetings. He/she shall also make reasonable time available to share counsel with IFC Officers, chapter officers and fraternity members in general.
- E. Shall be a non-voting member of the Council, as stated in Article III, Section 1.
- F. Shall be recognized and respected as a prominent and integral part of the Interfraternity council and shall strive for success of the Council's goals.
- G. Shall be bound to uphold and enforce the Constitution of the IFC.

Section 2. The Chapter Representatives

- A. Two delegates shall represent each chapter. One delegate shall be the Chapter President. The second delegate shall be chosen by the individual chapter and shall be known as the "Official Chapter Representative".
- B. Both delegates begin their term together and continue until their successors take office.
- C. Shall attend all Council meetings.
 - 1. In the event, that one delegate will be unable to attend; it is the responsibility of the chapter to make sure an alternative representative will serve in his absence.
 - 2. In the event that there is no chapter representatives present at the meeting, the chapter shall forfeit their voting privilege.
- D. All representatives have the right to speak, make a motion, and/or debate freely within the procedural structure of the council meetings.
- E. Shall be held responsible to serve the IFC as the Council, the Executive Board, or the President of the IFC may direct him.

- F. Shall preside on one committee.
- G. Shall contribute a minimum of one(1) office hours a week in the Greek Office for IFC work
- H. Shall be bound to uphold and enforce the Constitution of the Interfraternity Council.

ARTICLE VIII

Meetings

Section 1. Procedures

- A. All meetings shall be governed by the Interfraternity Constitution. In the cases not governed by this, Robert's Rules of Order, Newly Revised, shall govern the proceedings.
- B. A two-thirds majority of the membership shall constitute a quorum.

Section 2. Time and Location

- A. The Council shall convene weekly (unless a less often interval is passed by the Council) during the conventional academic year at a time and location to be determined by the President.
- B. Regular meetings may only be held during the University's Designated "Happy Hours", unless otherwise approved by the Council.
- C. The IFC President, as stated in Article V, Section 1, shall officially call special meetings.
- D. Any chapter or the IFC Advisor may request that the Council be convened for a special meeting.
 - 1. If, however, half the member chapters or five chapter members (whichever is less) formally requested a meeting, the President is required to honor their request.

Section 3. Attendance of Meetings

- A. Fraternity attendance at all IFC meetings shall be a consideration of the highest order. Any chapter not represented by two delegates at any single meeting for the first time during an IFC term shall receive a written warning from the IFC Vice President of Communications.
- B. Subsequent attendance violations shall be treated as follows (with no option for appeal, unless approved by the IFC President,):
 - 1. The Chapter President is present, but the Official Chapter Representative is absent, with no alternative- \$10 fine levied by the IFC Treasurer.
 - 2. The Official Chapter Representative is present, but the chapter President is absent, with no alternate- \$10 fine levied by the IFC Treasurer.
 - 3. The Chapter President is absent with no alternate, and the Official Chapter Representative is absent with no alternate- \$25 fine levied by the IFC Treasurer.
 - 4. If both representatives are absent twice, voting privileges for the chapter will be revoked for the remainder of the semester, as stated in Article III, Section 1,E.

- C. Fines levied by the IFC Treasurer for attendance violations in excess of \$75.00 will result in the fraternity chapter being officially called before the Greek Judicial Board for further disciplinary action.

ARTICLE IX

Finances

Section 1. The Budget

- A. The budget is to be completed by the Vice President of Finance. Upon completion, he shall submit the proposed budget to the Executive Board and Council for approval at the beginning of the Fall semester.

Section 2. Chapter Dues

- A. The semester dues for each member fraternity shall be set by the Executive Board said dues may not exceed fifteen (15) dollars
- B. Each chapter will be billed for the semester dues by the second week of the semester and these dues shall be paid by the end of the third week of the semester.
- C. Any fraternity chapter in arrears in the payment of any dues, assessments, or other moneys for a period of 30 days shall be automatically called before the IFC Standards Board.
- D. The Executive Board shall develop a comprehensive plan of incentives to lower dues
 - 1. Rewards must be given, but not limited to, scholarship, attendance, and increased membership.

Section 3. Payments and Special Assessments

- A. The Council must approve any bill concerning the appropriation of unbudgeted moneys in the excess of \$100.00.
- B. The IFC President and Treasurer must approve any bill concerning the appropriation of moneys below \$100.00.
- C. Special assessments or other moneys shall be payable upon authorization of the Council

ARTICLE X

Expansion and Readmission

Section 1. Definition

Expansion and readmission shall refer to the process by which new social fraternities or previous IFC member fraternities are (re) admitted to the roster of member chapters, of the IFC. In doing so, they shall receive the rights, privileges, and responsibilities of Council membership.

Section 2. Process of recognition

- A. Any group of men interested in becoming formally recognized and (re) registered with the

IFC of the University of Hartford, must formally petition the IFC President for consideration. This petition should include:

1. a formal statement of the group's intentions or goals
 2. the reasoning why they intend to receive this prestigious recognition
 3. a complete roster of the group's members and an official contact
 4. the name for which the group is currently operating under (the group may not operate under the name of a national organization without National recognition and consent)
- B. Once the President has received the letter of petition, he shall present it to the Executive Board for review.
- C. After the initial review, the Executive Board has the option of taking further action or holding the petition for a time up to and not to exceed one (1) month.
1. No petition of a group of less than 15 men can be taken to Council.
 - a. If the group does not increase their membership to 15 men or above, the petition will automatically be removed.
 2. The President is responsible to inform the council at the next IFC meeting of the petition by the group. It is his discretion to immediately open the floor for discussion of the expansion. Only the Executive Board can propose expansion.
 - a. The discretion of the President is to allow a period of time for the Executive Board to gather information about the group and the University climate for expansion before speaking to the Council.
 - b. It is also used to allow several groups to be considered simultaneously for what is considered limited openings.
- D. As per NIC's Open Expansion policy, once the motion is made by the Executive Board, no member chapter may vote against the petitioner.

Section 3. Approved Expansion of New Organizations to the Council

1. New Group, National Affiliation: A group deemed to be properly affiliated with a National organization, and having successfully petitioned the IFC for membership, shall be governed by these regulations as they move towards full IFC Chapter Recognition.
 - a. The organization will be recognized as an IFC Member of Provisional Status. As such, they will be bound by the responsibilities and regulations as described in the general description of an IFC Member of Provisional Status.
2. Recognition as a Provisional Member is mandatory of all organizations before they can be admitted or re-admitted to the IFC as a fully recognized chapter. Therefore, all organizations must serve a minimum of one complete semester as a colonized Provisional Member, before they can be given full recognition by the Council. After successfully serving their mandatory Provisional period and once their National has installed the fraternity as a chapter, the organization is freely eligible to become fully recognized as an IFC Chapter at the University of Hartford. [It is forbidden by the IFC for a National to install a chapter during its mandatory Provisional period].

Sections 4. Approved Expansion of Groups of Re-admission to the Council

- A. Any organization that was once recognized by the IFC and had been installed as a university Chapter, but was expelled from the Council with no further recognition, and has now successfully petitioned the IFC for re-admission, will be governed by these regulations as they proceed towards full IFC recognition, again.
 1. The organization will be recognized as an IFC Member of Provisional Status. As such they will be bound by the responsibilities and regulations as outlined in the general description of an IFC Member of Provisional Status.
 2. Recognition as Provisional Member is mandatory of all organizations before they can be re-admitted to the IFC as a fully recognized chapter. Therefore, all organizations must serve a minimum of one complete and consecutive semesters as a Provisional Member, before the Council can give them full recognition.
 3. After successfully serving their mandatory Provisional period, the organization is eligible to become fully recognized as an IFC Chapter at the University of Hartford.

Section 5. Final Procedures for Full Recognition

1. If a member challenges the organization, the issue shall then be brought to an open forum for discussion. The purpose of this is to bring to light any instance where the declaring organization may not have adequately shown their worthiness to have the distinguished honor of higher Council recognition. It is not meant as a forum to discuss personal or irrelevant objections that are beneath the design and purpose for the IFC at the University of Hartford. Moreover, it is not the intention of the IFC to senselessly deny higher recognition to members whom the council has already expressed a willingness to expand.
2. On the date of the forum, the President shall be the moderator and chief official. All organization members and Council members are permitted to speak freely, when recognized by the President
3. Once the discussion is completed to the satisfaction of the President, the forum shall immediately close.
4. The declaration of the organization shall be brought to an immediate vote of the Council, needing a majority vote for approval.

ARTICLE XI

Terms of Interest Groups and Provisional Status

Section 1. Interest Groups – Groups with a national affiliation that have expressed interest in petitioning The University of Hartford IFC for official recognition and membership, but have yet to do so.

- A. As an Interest Group, the organization is expected to attend and observe all IFC meetings.
 1. The group may not be granted the privilege of sitting at the Council table.
- B. The group is permitted to participate in any Greek and IFC sponsored events that they are invited to.
- C. As an Interest Group recognized by the IFC, the organization shall be bound by all the regulations and responsibilities as described by the IFC Constitution, and legislation approved

by the Council.

- D. Interest Groups must hold a minimum of two philanthropic events per semester that must be relayed to the Greek Office. The organization is also required to correctly label all flyers, banners, advertisements, or public relations materials of any type, stating that they are an Interest Group [e.g. XYZ Interest Group].
- E. Groups are also required to have at least one fundraiser per semester.
- F. Groups are also asked to have a representative at all IFC and Greek Community meetings.

Section 2. Provisional Status

- A. Definition: Any organization that has been accepted by the IFC after petitioning for full membership and is waiting to become fully chartered. Any Provisional Group has the same rights and is held to the same accountability as any IFC group.
- B. Under provisional status, the organization is given the privilege to sit at the Council table. They also have the right to speak and address the Council on matters of discussion, as would any fully recognized chapter.
 - 1. However, they may not vote on Council proceedings, or hold an IFC Officer or Chairman position. Same is true for J-IFC.
 - 2. The organization is permitted to participate in any all-Greek only and IFC sponsored events.
 - 3. As a provisional member, the organization will be bound by all the regulations and responsibilities as described by the IFC Constitution, and all legislation approved by the Council.
 - 4. Provisional members are required to conduct a minimum of two philanthropic events per semester, as well as one fund-raiser per semester. The organization is also required to correctly label all flyers, banners, advertisements, or public relations material of any type, stating that they are a provisional chapter [e.g. XYZ Provisional Chapter].
 - 5. Members of said organization may not be a member of the Greek Standards Board.

ARTICLE XII

The Committees of the Interfraternity Council

Section 1. The Executive Board

- A. President, Vice President: Activities, Vice President: Membership, Vice President: Public Relations, V.P. Communications, V.P. Academics, V.P. Finance., shall be required to meet at least once a week, prior to the Council meetings.
- B. Shall be responsible for the advising and aid of the IFC President on administrative matters
 - 1. the authorization of non-budgeted expenditures under one hundred dollars (\$100.00)

2. the coordination of all Council activities
- C. In the event that a chapter has violated IFC or University policies, the Executive Board has the right to suspend or revoke the chapter's chapter room, with approval of the Council.

Section 2. The Committee of Scholastic Affairs

- A. The chairman of the committee shall be nominated and approved by the full Council. He is to serve directly under the Vice President of Membership. The rest of the committee shall be comprised of one scholarship chair from each IFC Chapter.
- B. Shall be responsible for the coordination and planning of all activities concerning scholarships, academic achievements, evaluation and maintenance, and career opportunities.
- C. It shall be the duty of the Committee of Scholastic Affairs to ensure that the following duties are addressed and completed:
 1. Chapter roster accuracy is verified and confirmed each semester with the records of the Interfraternity Council and the University of Hartford.
 2. Based on chapter rosters, the grade rankings, chapter averages, and system-wide averages are computed.
 - a. These shall be distributed to all chapters, chapter advisors, and University officials.
 - b. All of the information stated in the prior paragraph shall be published in the University newspaper, or a Greek Newsletter.
 - c. This committee shall work with the IFC Vice President of Communications on this project to make it more effective.
 - d. An honor roll of fraternity men shall be created, highlighting all fraternity men that have an average above the 3.25 Dean's List Recognition Standard.
 3. The primary purpose of the committee shall be to coordinate and improve each chapter's scholarship programs and activities, as well as the IFC, as a whole.
- D. It shall be the responsibility of the Scholarship Committee to ensure that each chapter has:
 1. library hours, as well as individual study hours
 2. utilization of the IFC Academic Resource Directory
 3. periodic program progress reports to be submitted to the IFC Scholarship Chairmen
 4. a Brotherhood Tutor and Peer Assistance System
 5. creation and maintenance of a Chapter Resource Library

ARTICLE XIII

Judicial

Section 1. Membership

To be made up of selected student applicants, and overseen by the Associate Director for Student Centers and Activities, the Interfraternity Standards Board may hear cases involving social fraternities who are accused of hazing, violating Interfraternity bylaws, university rules/regulations, and/or behaviors noted in the Greek Code of Conduct, or other behavior that is injurious to the overall health, safety, and well-being of the Greek Life Community. Hearings may also be held by the inter- and the national offices of the chapters, as well as by the university judicial system, and Greek Standards Board described in the Source, depending on the case. Any appeals to cases heard by the standards board must be made to the Associate Director for Student Centers and Activities.

Section 2. Interfraternity Council Code of Conduct

Chapters are expected to adhere to the following:

1. Be responsible for the actions of their members on and off the University of Hartford campus.
2. Abide by all rules/regulations of the university and all local, state, and federal laws and statutes, as well as those of the North-American Interfraternity Conference (NIC) and their respective inter- and national organizations. This includes full compliance with the Source, administrative mandates, and the NIC Standards.
3. Be knowledgeable of and comply with the operating policies of the Interfraternity Council.
4. Conduct themselves within the set guidelines established for recruitment.
5. Respect and act in orderly conduct toward other chapters and organizations, their members, and their property.
6. Respect members of the university community who are not Greek.
7. Accept collective responsibility for the behavior of members at events and in chapter/meeting rooms and when otherwise appearing to act on behalf of the organization, or when acting as a group.
8. Respect university property and assume responsibility if damages occur.
9. Participate in campus activities and contribute to campus life through programs and actions.
10. Have a working scholarship program that promotes academic development and achievement.
11. Have within chapter literature anti-hazing statements and nondiscrimination policies.

Section 3. Judicial Procedure

1. Allegations must be made in writing to the Greek Advisor. The writing shall be a detailed statement outlining all facts and evidence supporting the allegations. All supporting documents must be produced at the time the allegation is made.
2. The Greek Advisor shall take the written allegations and file a Notice of Charges with the IFC Standards Board. The Notice will include all facts and documents made in the allegation. The Notice must be filed within three (3) business days of the allegation. Once filed, the Notice shall be served, by hand or certified mail, to the President of the accused chapter.
3. The accused chapter shall have five (5) business days to respond. The response shall be filed in writing to the Greek Advisor.

4. Within three (3) days of receipt of the response, the Greek Advisor shall convene the IFC Standards Board for a hearing with the accused Chapter. These hearings are administrative in nature, and the usual rules of trial procedure and evidence SHALL NOT apply.

5. The Greek Advisor shall deliver to the accused chapter a Notice of Decision by 5:00 pm the day after the hearing.

Section 4. Appeal

Decision of the IFC Standards Board may be appealed to the Associate Director of Student Centers & Activities within 5 business days. Appeals shall be made in writing and may rest on the following grounds:

1. Procedural Error
2. Newly discovered evidence
3. The sanction constitutes cruel and unusual punishment

The Notice of Appeal must clearly state the reasons for appeal.

NOTE: General dissatisfaction with the hearing outcome is NOT grounds for appeal. Appeals to the Associate Director are a matter of right. Decisions of the Associate Director are final. The accused chapter may request review by the Director of Student Centers & Activities. However, such review is discretionary and comprehensive (i.e. will take all evidence, and lower rulings into account).