

Fall 2009
Career Services News Flash!
It's National Career Development Month

Please Read On To Learn About Upcoming Events
To Help You with Your Career!

EVENTS:

Meet “The Intern Queen”- 12-1 PM Wednesday, November 18th in the Suisman Lounge in GSU

Lauren Berger is known as “The Intern Queen” after participating in 15 internships during her four years of college. Berger established INTERN QUEEN INC. in 2008 with the goal of connecting students with their dream internship opportunities. The presentation will cover everything from how to find your ideal internship to how to turn that internship experience into a job opportunity. Berger will discuss managing an unpaid internship, monitoring your social media networks, nailing your interview, and much more. Visit her website for more information www.internqueen.com and come meet her in person!

Just the Business Side

Join Career Services on Thursday, November 19th in GSU 331 @ 7pm, as we listen to the shared experiences of students and alumni about what it is really like to work in the business side of the entertainment industry. Learn how to maneuver through job responsibilities and assignments while gaining very valuable networking opportunities. This event is a must for anyone interested in the entertainment industry and for business students interested in entertainment! Refreshments will be provided!

Want to be a teacher? Information Session November 19th, 2009 at Asnuntuck Community College 170 Elm Street Enfield, CT 06082 (must RSVP)

Designed For:

High School students and graduates

Current and potential college students

Career professionals with an earned Associates or Bachelors Degree

Learn Detailed Information about:

The Traditional Route to Teaching Careers

Presented by Mary Pat Bigley from Central Connecticut State University, School of Education and Professional Studies and Asnuntuck Community College

6:45 PM to 8:45 PM

And:

The Alternate Route to Teacher Certification

For Mid-Career Professionals

Presented by Maria Davoodi from the CT Dept of Higher Education

Participants must have at least a bachelor's degree, and are encouraged to bring a resume and copies of college transcripts to assist with advisement.

5:45 PM to 7:45 PM

Covering Early Childhood, Elementary and Secondary Teaching:

Eligibility Requirements

Application Procedures

Coursework Content

Transfer Requirements

Shortage Areas

When: November 19th 2009

Where: Asnuntuck Community College

170 Elm Street Enfield, CT 06082

RSVP to Stacy Tweedie (860) 253-3025

MOCK INTERVIEWS:

UnitedHealth Group-GSU 309

A representative from UnitedHealth Group will be on hand to conduct resume reviews, ask you some standard interview questions, and offer feedback. Take advantage of this time to prepare yourself for an interview! If interested, please sign up with Sue Landolina in career services at 768.4168 or landolina@hartford.edu. Don't forget to bring your resume and dress for success!

To find out more about the exciting opportunities offered by UnitedHealth Group check out their website: <http://careers.unitedhealthgroup.com/College.aspx>.

Travelers 12-1:30pm

Representatives from Travelers will be on hand during these times to help you and to give advice/ guidance on the following:

- Interview preparation
- Resume critiques
- Networking advice
- Industry information
- Corporate etiquette

Take advantage of this opportunity to speak with business professionals and ask any questions you may have regarding your professional development. We look forward to meeting you! Please contact Melissa Manning at ext.4444 to register. Check out other opportunities at: travelers.com/StudentGrads

FULL-TIME POSITIONS:

The Hartford Financial Services Group – Job # 7789

Program: Leadership Development Program

Position: Business Technology Analyst

Location: Hartford, CT

Leadership Development Program (LDP)

- Two- to three-year rotational program with typical rotations lasting six months across The Hartford's Enterprise Information Technology (IT) organization
- Rotations vary depending on individual goals and skills
- Both programming and non-programming roles available
- Program is within The Hartford's Enterprise IT internal consulting group
- Offered to a small, select number of graduates each year
- After two years, several opportunities are available:
 - o Pursue a full-time opportunity in an IT or business area
 - o Transition into The Hartford's Enterprise IT internal consulting group as a full-time consultant
 - o Gain continued exposure through additional rotations
- Strong support system to help develop expertise and build critical skills
- Gain leadership experience and broader exposure through involvement in LDP team engagements
- Provides opportunities for the development and delivery of presentations on a variety of business and technology initiatives
- Start date of July 2010

By being a part of the Leadership Development Program (LDP), you will:

- Obtain skills in project management, analysis, business and IT strategy/development
- Gain consulting experience without having to travel
- Interact and work with Senior and Executive leaders
- Develop business and technical acumen and learn business fundamentals
- Gain knowledge of the property & casualty and life insurance industry

Rotational program opportunities include the following potential roles:

Business Analyst: Data gathering, project research, requirements analysis, process mapping, metrics/reporting, recommendations for business and technology initiatives

Technical Analyst: Technical strategy, architecture governance, infrastructure acumen, domain expertise

Process Analyst: Process definition, audit/metrics, change management

Associate Project Manager: Plan creation and management, financial analysis, vendor management, support for deliverables and processes within the software development lifecycle framework.

Developer: Software development, database administration, architecture, performance, quality assurance

WHAT ARE WE LOOKING FOR?

Required Qualifications:

- Bachelor's degree
- Record of high achievement, self-motivation, ability to multi-task and solid work ethic
- Detail-oriented with strong analytical and research skills
- Ability to analyze complex problems and to make sound recommendations in a fast-paced team environment
- Solid written and verbal communication skills

Preferred Qualifications:

- A cumulative GPA of 3.2 or higher
- Graduation date of December 2009 or May 2010
- Comfort using MS Office applications to develop analysis and presentations
- Demonstrated interest in current and emerging IT products, services, processes and methodologies

For more information about The Hartford, please visit www.thehartford.com.

Connecticut General Assembly, Office of Legislative Management – Job # 7907

Nonpartisan, quantitative, policy analyst in the Office of Fiscal Analysis in the Connecticut General Assembly. Responsible for analyzing state agency budgets, public policy and fiscal impact of legislative proposals.

Required: strong analytic skills, ability to work quickly under pressure and a high level of technological proficiency.

Preferred: MA/MPA with quality experience in budgeting and computer databases.

Strong interpersonal and communication skills are necessary. Successful candidate's salary commensurate with relevant experience. Minimum salary is \$50,632.

Send resume to Office of Fiscal Analysis, Legislative Office Building, Room 5200, Hartford, CT 06106. By e-mail: ofaposition@cga.ct.gov. Candidates are encouraged to submit cover letters and resumes by November 10, 2009. We are an Affirmative Action Employer.

G.S. Schwartz & Co Inc-PR Agency Account Coordinator-Entry Level

Entry level position at G.S. Schwartz & Co. Inc, a mid-sized, full service public relations, digital marketing and investor relations firm based in New York City. Qualified candidates should have a college degree, good written and oral communication skills, be

social/digital media savvy, well-organized and enjoy working in a collaborative environment.

Submit cover letter and resume to:

Carl Hymans

Managing Director

G.S. Schwartz & Co. Inc.

chymans@schwartz.com

G.S. Schwartz & Co Inc-PR Agency Account Executive/Sr. Account Executive/Account Supervisor

Entry level position at G.S. Schwartz & Co. Inc, a mid-sized, full service public relations, digital marketing and investor relations firm based in New York City is recruiting to fill a position at AE and AS level. Qualified candidates should have a college degree, 3+ years experience in B2B or consumer public relations, excellent written and oral communication skills, be social/digital media savvy, well-organized and enjoy working in a collaborative environment.

Submit cover letter and resume to:

Carl Hymans

Managing Director

G.S. Schwartz & Co. Inc.

chymans@schwartz.com

Northeast Utilities-Multiple Jobs-Job # 7871

Northeast Utilities is a Fortune 500 diversified energy company located in Connecticut with operations throughout the Northeast. NU provides Energy for a Changing World, with a full range of energy products and services to millions of residential and business customers. Our team-based environment emphasizes diversity, individual creativity, and responsibility as critical elements of our success. Northeast Utilities encourages all employees to utilize their talents, and we provide many opportunities for professional and educational development.

Openings Available:

- Field Supervisor – Transmission Substation
- IT Security Analyst
- Assistant/Associate Engineer
- Meter Records Technician
- Associate Meter Operations Consultant
- Garage Mechanic

For more information visit www.jobcentral.org/ct. Search under company name, Northeast Utilities. Positions are indexed/linked to company's website.

Visit NU's website to apply on-line at www.nu.com and reference how you were referred www.nu.com/jobs

Town of Wallingford – Distribution Engineer – Job # 7922

Distribution Engineer – The Town of Wallingford Electric Division is seeking a highly technical individual to work in the design and development of overhead and underground power distribution lines. The utility serves 23,000 customers in a 50+ square mile distribution area with a peak demand of 130 MW. The position requires a B.S. degree in electrical engineering plus 2 years of responsible experience in electric utility engineering, or an equivalent combination of education and experience substituting on a year-for year basis. Salary: \$65,774 - \$84,153 annually plus an excellent fringe benefit package. Apply to: Personnel Department, Town of Wallingford, 45 South Main Street, Wallingford, CT 06492. Fax #: (203) 294-2084. Closing date will be November 20, 2009 or the date the 50th application is received, whichever occurs first. EOE.

Apply to Personnel Dept., Town of Wallingford, 45 South Main Street, Wallingford, CT 06492

Fax #(203)294-2084

Closing date will be November 20, 2009 or the date the 50th application is received, whichever occurs first

Whittlesey and Hadley, PC- Audit and Tax Seniors and Managers- Job # 7784

Regional Accounting CPA Firm located in Hartford is looking for talented audit and tax professionals. This firm is looking for CPA's from other regional and Big 4 firms. We are a large CPA firm but still are able to offer that personal touch. We have both audit and tax positions which include senior, supervisor, manager and partner. Our firm specializes in non-profit, construction, manufacturing, financial services and healthcare. Our firm has been in business for over 48+ and we are recognized as one of the top firms in our area.

INTERNSHIPS:

Connecticut General Assembly, Office of Legislative Management- Graduate Internship Opportunities- Job # 7906

The Office of Legislative Research (OLR) seeks two qualified graduate students as legislative fellows to help OLR staff conduct policy and legal research from January 6, 2010 to June 9, 2010. Interested students should possess excellent writing and analytical skills and must have completed at least one year towards a graduate degree in law, public administration, government, public policy, political science, criminal justice, or a related field. Selected students will be required to work 25 to 30 hours per week for a stipend of \$16.39 per hour. Qualified students must submit a resume and cover letter via electronic mail by November 12, 2009 to Soncia.Coleman@cga.ct.gov. We are an Affirmative Action Employer committed to workforce diversity

Bank of America Merrill Lynch- Summer Internship

Bank of America and Merrill Lynch have officially joined forces, creating a leading global banking and wealth management franchise, and a premier corporate and investment banking and capital markets business. To learn about and apply for Summer Opportunities with Global Capital Markets, Global Investment Banking, Global Markets

and Global Research please visit the website below.

Students graduating in 2011 - Summer Internship: December 6, 2009 (GMT 11:59PM)
Let's explore the possibilities together. Bank of America Merrill Lynch is an equal opportunity employer.
For more information please visit: bankofamerica.com/campusrecruiting

Upper Albany Main Street- Multiple Positions

Are you a business major looking for a meaningful internship where you help the community? Do you want to get your internship hours while developing your skills and making a difference? Well, Upper Albany Main Street (UAMS) has the perfect internship opportunities for you! Upper Albany Main Street is a not for profit community organization affiliated with the University of Hartford. UAMS sponsors the Micro Business Incubator (MBI), which pairs students as consultants with growing Micro-Enterprises on Albany Avenue for mutually beneficial experiences. As an intern, you will assist with such projects as Inventory Management, Customer Relations, Accounting, Finance, Branding and Franchising, Sales Strategy, Marketing, Web Design and more.

The internship is for the spring semester and interested students should apply online by November 15, 2009. Include your name, major, phone number and e-mail address. Upon acceptance, you will register for MGT 482, MKT 482 or an Independent Study or Internship.

The class meets weekly on Tuesdays from 12:30 – 1:40 at the University's Handel Center for the Performing Arts on Albany Avenue. You will be working with a business on Albany Avenue at least 5 hours per week!

Submit your cover letter and resume via email at Dr. Margery Steinberg, steinberg@hartford.edu by November 15. For more information check out our website www.upperalbany.com

FEATURED JOBS-(The following positions are posted on the CareerBridge system and may be of particular interest to those individuals seeking full-or part-time opportunities). Search for Jobs on CareerBridge in job search function.

Connecticut Department of Public Health – Engineer Intern (6 months) – Job # 7925

Nagatuck Valley Community College-Multiple Positions-Job # 7890-Deadline to Submit 11/12/09

Production Assistant Intern (Product Design) – Joy Newton Designs – Job # 5353

Senator Chris Dodd-Spring Semester Senate Intern-Job # 7886- Deadline to Submit 11/15/09